

Review Topic	Kenilworth Railway Station Review
Task and Finish Group Members	Warwickshire County Council - Councillors Richard Chattaway (L), Alan Cockburn (C), Bill Gifford (LD), Wallace Redford (C), and Adrian Warwick (C) Kenilworth Town Council - Councillor Michael Coker
Key Departments	Communities Directorate – Transport and Economy
Support Officers	Paul Williams – Democratic Services Team Leader Ian Marriott – Corporate Legal Service Manager Margaret Smith – Senior Transport Planner Industry Expert (external)
Timescales/ completion	Anticipated timescale of circa 3 months – with the aim of reporting to autumn cycle of committee meetings as appropriate.
Rationale (Key issues and/or reason for doing the review)	<p>Kenilworth Station opened to the public on 30th April 2018. The original anticipated opening date following confirmation of funding was December 2016. There were a series of revisions to the opening date for a variety of reasons. The delivery of this project generated local interest from members of the public and the media. Concern has also been raised by elected members about the revisions to the opening of the station to the public. This issue was raised at full Council on 20 March 2018 when the Leader confirmed that a Task and Finish Group would be established to look into the issues which have impacted on the timescale for the opening of the station.</p> <p>The remit of this task and finish group is therefore to explore what factors influenced the opening date and to identify what lessons can be learnt for future rail projects.</p> <p>The work of this review supports the following Council priority: <i>To ensure that Warwickshire's economy is vibrant and supported by the right jobs, training and skills and infrastructure.</i></p>
Objectives of Review (Specify exactly what the review should achieve)	The review should seek to make recommendations for consideration by the Communities OSC and then to be submitted to Cabinet as appropriate, and/or other relevant partners and decision makers, concerning the approach to developing and managing the delivery of rail projects to specified timeframes including lessons learnt and areas for improvement for future similar schemes

<p>Scope of the Topic (What is specifically to be included/excluded)</p>	<p>The following is <u>included</u> in the scope of the review:</p> <p>The remit of this task and finish group is to explore the process leading to the opening of the Kenilworth Railway Station and to identify what lessons can be learnt for future rail projects focusing on the following themes;</p> <ul style="list-style-type: none"> (i) Project design and sign off and reasons for/impact of subsequent changes (ii) Project planning and project management arrangements (iii) Project delivery and sign off and the foreseeability of any complications during implementation (iv) Partnership working arrangements, the role of different agencies and their industry processes and any associated impact on project delivery (v) The social and economic impacts of the revised opening date <p>The following falls outside the scope of the review and will be <u>excluded</u>:</p> <ul style="list-style-type: none"> ➤ Funding arrangements for the Kenilworth Railway station ➤ Contractual and/or other agreements which remain the subject of negotiation
<p>How will the public be involved?</p>	<p>The task and finish group will engage with the local community primarily through the Kenilworth Town Council</p>
<p>Which partners could be involved?</p>	<p>Potential for the following groups to be consulted / give evidence:</p> <ul style="list-style-type: none"> • SLC Rail (WCC's rail consultants) • Network Rail • Department for Transport (rail section) • West Midlands trains – train operator • Office of Rail and Road
<p>What primary / new evidence is needed?</p>	<ul style="list-style-type: none"> • Details and background of scheme • Project Delivery Plan • Project management and governance arrangements • Documentation supporting project sign off • Officer /Councillor/ Partner views on the delivery of the project • A list of interested parties/ partners and respective roles • Other to be identified during technical evidence gathering stage

<p>What secondary / existing information will be needed? (i.e. background information, existing reports, legislation, central gov reports)</p>	<ul style="list-style-type: none"> • Network Rail / DfT rail procedural guidance (GRIP) – extracts as relevant • Evidence of WCC's experience of previous rail projects • Relevant reports / research / guidance on delivery of rail projects nationally – to be researched • Other to be identified during technical evidence gathering stage
<p>Indicators of Success (What factors would tell you what a good review should look like? What are the potential outcomes of the review e.g. service improvements, policy change, etc?)</p>	<p>The review will conclude by presenting realistic, evidenced based and well-reasoned recommendations to decision makers, together with a persuasive narrative that supports the changes proposed. Any recommendations with financial implications should identify potential funding streams accordingly.</p> <p>The review will be successful if lessons learned can be identified so that improvements can be made to the future design and delivery of rail projects.</p>